



FAITH COMMUNITY FOUNDATION

PRIVACY POLICY

*Proposed for Adoption by the Board of Directors
January 18, 2006*

The basis of each Faith Community Foundation relationship is trust. When you chose a relationship with Faith Community Foundation, and we are obligated to honor that relationship with great care, beginning with the information you have chosen to share with us. As professionals entrusted with sensitive financial information, we respect your privacy and we are committed to treating each contributor's information and each organization's information responsibly. Our Privacy Policy contains principles that serve as standards for all Faith Community Foundation board members and employees for collection, use, retention, and security of individual contributor information.

1. Recognition of a Contributor's Expectation of Privacy

At Faith Community Foundation, we believe the confidentiality and protection of contributor information is one of our fundamental responsibilities. And while information is critical to providing quality service, we recognize that one of our most important assets is our contributors' trust. Thus, the safekeeping of contributor information is a priority for Faith Community Foundation.

2. Contributor Benefits of Institution's Information Management Practices

Information about Contributors is accumulated from a variety of sources. Some information is provided to Faith Community Foundation directly by Contributors themselves. Other data is developed by Faith Community Foundation as a function of providing a product or service to a Contributor. Still other information is obtained from outside sources. We will limit the use and collection of information about our Contributors to that which is necessary to administer our business, provide superior service, and offer opportunities that we think will be of interest to Contributors. This means that we will use information to help us identify and mitigate potential risks or loss to Faith Community Foundation We will use information to help identify additional products or services which we believe Contributors might want to know about. We will use this information only in accordance with the principles set out in this Policy.

3. Maintenance of Accurate Information

Faith Community Foundation seeks to maintain complete and accurate information about you and your accounts. We also pledge to respond to requests to correct inaccurate information in a timely manner. Should you ever believe that our records contain inaccurate or incomplete information about you, please notify us. We will investigate your concerns promptly and correct any inaccuracies.

4. **Limitations on Employee Access to Information**

At Faith Community Foundation, employee access to personally identifiable Contributor information is limited to those with a business reason to know such information. Employees are educated on the importance of maintaining the confidentiality of Contributor information. Because of the importance of these issues, all Faith Community Foundation employees are responsible for maintaining the confidentiality of Contributor information and employees in violation are subject to disciplinary measures.

5. **Protection of Information via Established Security Procedures**

Faith Community Foundation is committed to safeguard information according to established security standards and procedures, and we continually assess new technology for protecting information. Our employees are trained to understand and comply with these information principles.

6. **Restrictions on the Disclosure of Account Information**

Faith Community Foundation does not reveal specific information about your accounts or other personally identifiable data to nonaffiliated parties for their independent use unless: 1) you request or authorize it; 2) the information is provided to help complete a transaction initiated by you or by the foundation; 3) the information is provided to a reputable credit bureau or similar information reporting agency; or 4) the disclosure otherwise is lawfully permitted or required. We do not provide account or personal information for the purpose of independent telemarketing or direct mail marketing of any non-financial products or services.

7. **Maintaining Contributor Privacy in Business Relationships with Third Parties**

When we do provide Contributor information to a third party, we will insist - through a written agreement - that the third party adhere to privacy principles similar to those to which Faith Community Foundation adheres for keeping this information confidential.

8. **Providing Privacy Information to Contributors and Responding to Inquiries**

Faith Community Foundation recognizes and respects the privacy expectations of our Contributors. We want our Contributors to understand our commitment to privacy in our use of Contributor information. As a result of our commitment, we have developed this Privacy Policy, which is made readily available to our Contributors. Contributors who have questions about this Privacy Policy or have a question about the privacy of their Contributor information should call Faith Community Foundation.